

Minutes of COST Action ES1206 MC Meeting (“Kick-off” Meeting)

17th May 2013

- Jones J. et al.: “Advanced GNSS Tropospheric Products ...” (presentation given at the DC Meeting)

ES1206 organisation – all accepted by MC:

- Chair: Jonathan Jones (Met Office)
- Grant Holder: Jonathan Jones (Met Office)
- Vice-Chair: Guergana Guerova (Sofia University)
- WG1 Chair: Jan Dousa (GOPE)
- WG1 Vice-Chair: Galina Dick (GFZ)
- WG2 Chair: Siebren de Haan (KNMI)
- WG2 Vice-Chair: Eric Pottiaux (ROB)
- WG3 Chair: Olivier Bock (IGN)
- WG3 Vice-Chair: Rosa Pacione(*e-geos S.p.A. ASI/Centro di Geodesia Spaziale*)
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- Financial Rapporteurs: Henrik Vedel (DMI) and Norman Teferle (Univ. Of Luxembourg)
- STSM Coordinator: Roland Potthast (DWD)
- Webmaster: Siebren de Haan (KNMI)
- Training School Coordinator: Guergana Guerova (Sofia University) Dr. Hugues Brenot (Belgian Institute for Space Aeronomy) volunteered as T&S coordinated and his nomination will be voted at the next MC meeting

MC Meeting: Matera, Italy (to be confirmed), October 2013, the same place and date for all WGs (Local Organizing Support - the amount should be written only for one meeting). JJ to organise Doodle poll for dates in October.

Workshops and Conferences: Travel to conferences and conference registration fees are not reimbursed by COST, but ES1206 meetings (a day either side of a conference) are OK. ES1206 Workshop early next year (Feb/March), no definite location yet, but offers to host in Valencia (Universidad Politécnica de Valencia), Munich (in conjunction with Munich Satellite Navigation Summit) and at Toulouse (MeteoFrance).

Short term scientific missions (STSMs): especially for YS, planned to be Year 1 = 3, Year 2 = 5, Year 3 = 5, Year 4 = 3, (COST indicate it should be at least 16 for all 4 years). Due to budget, we can increase this and have planned 8 in budget for Year 1. Roland Potthast (DWD) was nominated STSM Coordinator.

Training school: 0 during the first year, 1 during the next (Bulgaria?)

Disseminations (publication, outreach): Paper about GNSS-meteorology and website (webmaster: Siebren de Haan (KNMI)); G. Guerova: papers after Workshops, ask for Journal to lead special issues, which are free? COST indicated that if they are to pay for publications, authors should be WG or MC members only

WGs' members: WG3 is relatively small – suggested to increase the number by approaching the climate centres.

Jelena Bojarova and Magnus Lindskog added to the WG2 members, ask for other members from different institutions (email to J. Jones), J. Jones will send WGs' lists and budget plan by email and ask for corrections and suggestions

R. Potthast: Workshop about data assimilation in February 2014 (Munich)

D. Karaca: Meetings during conferences (can be reimbursed, it's good to have a session), all meetings should take place in one of COST's 25 parties

Discussion about precise dates of further meetings (R. Pacione: during EGU2014)

If person is in 2 or 3 WGs – can it be reimbursed?

The best option - half day all WGs together and half day separately

How long a meeting should last? ~2 days (for 2 days max. 3 nights can be reimbursed, attendance list is always very important – without signing your name on the attendance list you **WILL NOT** be reimbursed for your T&S)

Problem of place for next meetings - more than 1 room as there will be parallel sessions

Person to prepare minutes wasn't selected for now, (going to nominate a person at each meeting). J. Bojarova: 2 persons should take minutes (then one can take part in discussion etc)